

**Town of Forest Heights
Work Session- 7:30 PM
Monday, October 4, 2021
Meeting Minutes
Virtual Meeting**

Call to Order: 7:31 PM

Roll Call: CW Hines, CW Noble, CM Atkinson, CM Barnes, Acting Mayor Washington present. Quorum established.

Moment of Silence:

Pledge of Allegiance:

Approval of Agenda: Motion by CW Hines to approve the agenda and the minutes from September 7, 2021, and September 15, 2021; seconded by CW Noble; all in favor; motion passed.

Staff Reports:

Treasurer's Report: None

Public Works Director: CW Noble inquired about whether the Town was cutting growth near the Sachem Lane retaining wall. Mr. Vaughn responded that they were.

Code Enforcement: None

Police Chief: None

Town Administrator: None

Ward Reports:

Ward I: None

Ward II: None

Ward III: CW Hines announced the need for volunteers for October activities, including the Cleanup on 10/23 and the Halloween events on 10/30.

CW Noble noted that some residents were concerned about trash pickup where the lids are left open.

Acting Mayor's Report: None

Legislation:

Resolution 45-21: A Resolution to approve Phase 1 (revised) of a proposal and contract from FES Group, LLC to provide steep slope stabilization and repairs, and make roadway improvements along or near Cree Drive; motion by CW Hines to waive the full reading; seconded by CM Barnes; motion passed. Discussion: CW Noble asked about anticipated dates for the phases. Mayor Washington responded that the schedule will be sent to the Council prior to the meeting of the resolution. The scope of work has not changed. CW Hines asked if the storm drainage on Cree had to do with the project; Town Administrator Mr. Robinson explained that storm water runoff will be addressed in another phase. The Council will vote later in October.

Resolution 46-21: A Resolution of the Mayor and Council of the Town of Forest Heights, Maryland to approve the employment and appointment of Kraig Webb as a Police Officer to serve within the Forest Heights Police Department and to approve a reimbursement agreement; motion by CW Hines to waive the full reading; seconded by CM Barnes; motion by CW Hines to adopt Resolution 46-21; seconded by CW Noble; discussion; vote (5 yes; 0 no) motion passed.

Resolution 47-21: A Resolution to accept a grant from the Department of Justice for the National PAL Mentoring Program for the Town of Forest Heights Police Department; full reading by Mayor Washington; motion by CW Noble to adopt Resolution 47021; seconded by CW Hines; discussion; Chief Rease summarized the resolution, explaining that the funds will allow the Police Department to create and pay for outreach programs for students in all schools in the Town's jurisdictions. The Town Attorney added that there were some issues with insurance and indemnification, and that the resolution aimed to establish parameters for the Town's involvement. Vote; (5 yes; 0 no); motion passed.

Resolution 48-21: A Resolution of the Mayor and Council of the Town of Forest Height, Maryland to approve the employment and appointment of Anthony Coleman as a Police Officer to serve within the Forest Heights Police Department and to approve a reimbursement agreement; motion by CW Hines to waive the full reading; seconded by CM Barnes; all in favor; motion by CW Hines to adopt Resolution 48-21; seconded by CM Barnes; discussion. CW Noble noted a correction in the 5th whereas; motion to adopt Resolution 48-21 as amended by CW Hines; seconded by CW Noble; vote (5 yes; 0 no) motion passed.

Public Period: Ms. Stevens asked about updates for the broken trail bridge behind Bell Acre's Park. Mayor Washington responded that it belonged to the Department of the Interior, that they were working on updates from the Department, and someone would reach out to her about updates.

New Business: CM Barnes noted that a resident had called about a noise complaint, they had called the district station, an officer arrived, and 10 minutes later the noise started again. Chief Rease recommended calling the non-emergency number (301-352-1200) for handling such situations and let them know it is happening again.

CW Noble stated that residents are complaining about speeding, including someone speeding during school hours near North Huron Drive. Chief Rease responded by saying that an officer could be present during those hours.

Acting Mayor Washington announced the Town Clerk and her pilot program to place banners on the Community Gathering Space. He also noted that citizens are complaining about an abundance of vehicles with out of state tags parking on the streets. As a response, the chief is working on implementing a permanent parking registration system. He noted that he interviewed a Mr. Brown for the part time custodial position. He asked his fellow councilmembers if they wished to reconsider the failed resolution for grant management.

Meeting Adjourned: 8:17 PM